**Volunteer Position: Project Assistant Instructors**

**Supervisor:** Project Lead Instructors

Building Beyond the Walls (BBTW) creates an experience through inclusive hands-on construction skills training that increases confidence and self-reliance. By focusing on projects that give back, we connect individuals more deeply in their communities.

We build community by:

* Bringing strangers together for a common purpose.
* Building a small structure to fulfill a community need.
* Asking class participants to pay forward fifty hours of community service in exchange for the free training.
* Partnering with community organizations to provide lunch on training days and share their mission and work.

Building Beyond the Walls seeks **Project Assistant Instructor** volunteers to assist the Project team and students to successful project completion. This role is critical to our mission because the Assistant Instructor provides support to the Lead Instructor to plan and accomplish learning objectives of the construction classes.

Project sites will vary, but are primarily located throughout southeast King County and northeast Pierce County. Jobsites are usually outdoors under cover. Volunteers will be expected to wear attire appropriate to construction projects.

**This volunteer position is a great role for individuals who:**

* Seek to make a positive impact in their community.
* Desire to help others become self-reliant and overcome fears.
* Enjoy building community.
* Aspire to learn from industry professionals in order to develop instructional skills and improve construction knowledge.
* Want to get people involved in the construction industry.

**Responsibilities:**

The Project Assistant Instructor takes direction from the Project Lead Instructor to assist with the planning, execution and wrap-up of the classes and projects. This includes:

* Adhering to the mission, vision and core values of the organization.
* Attend the meeting prior to project—discussing materials to be used and local.
* Follow the daily plan and support the team’s overall goals.
* Assist with the project schedule, work with the team to keep on schedule.
* Working to address and resolve any issues that come up with the project.
* Assist in instructing and inspecting, both with the team and the class.
* Help Lead Instructor in setting the example, demonstrating skills to the students, and then assisting the students as they practice.
* Following safety protocols.
* Working to make sure everyone understands the task at hand
* Demonstrating clear, respectful communication with team, participants, and visitors.
* Producing a quality project.

**Skills and Qualifications Needed:**

Individuals interested in the Project Assistant Instructor volunteer position should possess the following skills and/or qualifications:

* Experience in construction, preferably with a “craftsman” mindset.
* Customer-service oriented.
* Good interpersonal skills.
* Safety conscious.
* Ability to demonstrate and practice OSHA safety protocols on a jobsite while recognizing hazards.
* Collaborative, team player.
* Willingness to learn from experienced industry professionals.
* Good communication and organization skills.
* Follows through on responsibilities and clearly communicates with team ahead of time if there will be challenges meeting responsibilities.
* Patient and understanding attitude.
* Ability to pass a criminal history background check.

**Time Commitment:**

Project classes take place during daytime hours on the weekend and usually range from 6-10 Saturdays, depending on the project. Assistant Instructors are expected to commit to attending at least half of the classes ***plus*** a planning meeting prior to the first class and a wrap-up meeting after the last class. The schedule is flexible and based on availability of Building Beyond the Walls team and volunteer instructors.

**Training:**

All volunteers will attend an orientation and trainings that include:

* Best practices, policies, procedures and expectations.
* Info on Building Beyond the Walls’ mission, vision, and core values.
* Volunteers are encouraged to take first aid and mental health training through resources in their community (for example fire department and mental health agencies).

*All volunteers must undergo the Building Beyond the Walls volunteer application and onboarding process.*